

WASHINGTON PLACE LIASION COMMITTEE MEETING #3 – March 27, 2018 Minutes

Old Business

1-01 Demolition Preparation – Prerequisite steps underway

- Asbestos and Hazardous Materials Abatement – E&F Environmental, a subcontractor of Skinner Services is in the process of removing various areas of asbestos-containing materials within the various buildings. **This work is nearly complete**
- Heating Oil Tank Cleaning – Cyn Environmental is in the process of pumping out the excess heating oil remaining in the tanks on the property. **This work is now complete**
- Cutting Utilities – Trilennium Services is Scheduled to complete cut and caps of water and sewer utilities as a prerequisite of demolition. **This work is now complete**
- Fencing – Temporary construction fence has been placed and will be secured once Newtonville Camera vacates the premises March 1. This fencing will be cleaned up and wrapped with a vinyl screen once demolition work is complete.
- Rodent Control – Waltham Pest Control will place rodent baits at the perimeter of the property to control any potential rodent displacement from demolition starting March 1. Committee requests an update on the success of this effort. **No way to update on “success” as it is baiting not trapping however given that the baits have been out for a month the effort should be very successful.**

1-02 Demolition Process overview – what to expect

- Timing – 4-6 weeks from start, expected Start March 19. **Update: start pushed back due to weather. Expected start early April**
- See the 1/23/18 Construction Update #1 for what to expect during demolition

1-03 Update Website – Include regular construction updates on separate tab

- First update is posted. Subsequent updates will be posted as significant changes.
- Updates will be posted to the website www.wpnewton.com and will be emailed to those who subscribe to the mailing list
- During the course of demolition, emails will be sent to the mailing list to identify what the expected upcoming work will be. The main concern is that the immediate abutters know when to expect the structures adjacent to their property to be demolished.

1-04 Abutter Notifications – Send informational flyer in addition to certified mailing

- Both certified mailing and flyers have been distributed
 - Certified mailings have been sent to the property owners of record within 300 feet of the properties to be demolished.
 - Summary flyers have been delivered door to door to properties on Lowell, Foster, Page and Walnut near the project.
 - **Due to delays a follow-up flyer will be distributed**

1-05 Truck Traffic/Police Details

- Meeting with Public Works and Police Dept. March 1. Expect one point of entry from Washington Street with police detail.
- Revised circulation plan is attached. This plan will be discussed March 1.
- Obtain Austin Street construction schedule and confirm coordination with Washington Place.
- **Traffic Management Meeting April 2 with NPD, ISD and Public Works**

1-06 Abutter Surveys

- 5 completed Friday Feb 23. Remainder to be completed Friday March 2.
- **All completed and will be distributed to abutters prior to demolition**

2-01 Demolition Details – Expected Start third week in march

- Abatement underway – this is expected to be complete in the next two weeks. **Wrapping up work this week**
- Water and Sewer Cut and Caps **Completed**
- Utility Disconnections **all complete except for electric and gas to Walnut Street buildings**

3-01 Future Communication

- **Mark Development to make efforts to improve over initial communication efforts. Measures to include communicating with all Ward councilors, inclusion of an owner’s project representative and additional notification and Flyers.**